

SOUTHERN RAILWAY
RAILWAY RECRUITMENT CELL, CHENNAI-600 008.
Selection to the Post of GDCE-ICF/JE/Mechanical

Date of Document Verification : 20/01/2025 @ 09.30hrs

Paste a copy of your
passport size
photograph taken
within one month
here

1. CBT Roll No. :
2. Name of the Candidate (in Block Letters)(Name Followed by Initials) :
3. Father's/Husband's Name :
4. Date of Birth :Age
5. Designation /Station & Department :
6. Division/ Workshop Unit :
7. a) PF / PRAN No. b) HRMS ID :b).....
8. Present Level in Pay Matrix :
9. Date of Regular Appointment :
10. Religion :

11. Community (tick appropriate column) :

UR	SC	ST	OBC
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12. Address for Communication

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Mobile No:

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13. Academic/Technical Qualification (Write Your Qualification)

Qualification	Year & Month of Passing	School/Board/University	Percentage	Pass/ Fail

14. List of Photostat of Certificates/ Documents which candidates is submitting along with Originals in verification in proof of the following:

a)	Date of Birth: (Proof for DOB)	
b)	Community: (proof for Community Certificate)	
c)	Qualification: (proof of your Technical qualification from recognized University)	

15. Personal Marks of Identification:

- (i.)
- (ii.)

Cont.,

DECLARATION

(To be filled in by the employee in his own running handwriting in the space given below)

I hereby declare that all the particulars furnished by me in my application are true and correct to the best of my knowledge and belief. The copy of Certificates enclosed by me is genuine and issued in my favour. I am aware that in the event of any information furnished by me is found false / incorrect at any stage, even after my selection, my selection will be rejected/ terminated summarily and I am also liable for departmental action. I am also aware that, in the event of my selection.

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Left Thumb Imperssion	Right Thumb Imperssion
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(Signature of the Employee)

Name:.....

Date :.....

Place :.....

**To be certified by the Supervisor under whom the candidate is working at present
(No admittance without Supervisor Certificate)**

Certified that Sri. _____ S/D/W/o _____
HRMS ID _____ Is working under me at present has Designation _____
It is further certified that the details as to age, Educational Qualification & Designation are checked and found to be correct.

Office Seal:	Supervisor's Signature :
Date:	Name of the Supervisor:.....
	Designation:.....

(For Office use only)

Signature of the Verifying Staff

Name:.....

Designation:.....

Date:.....

Important Instructions to the candidates attending Document Verification for GDCE/ICF/JE/Mechanical & Electrical

While attending the Document Verification, **bring the Biodata form duly filled by you & certified by your supervisor.** You should invariably bring the **Original Certificates** along with photostat copies in respect of the following:

- (1) **Date of Birth:** Birth Certificate or School Certificates, such as SSLC/Matriculation etc. indicating Date of Birth.
- (2) **Educational Qualification:** As given in the Notification.
- (3) **SC/ST Candidates:** Community certificate in the prescribed format, issued by competent authority, if applicable (*Format is available in the website, www.rrcmass.in*).
- (4) **OBC Candidates:** Community certificate in the prescribed format (obtained within one year), issued by competent authority, if applicable. The certificate should specifically indicate that **the candidate does not belong to Creamy Layer** (*Format is available in the website, www.rrcmass.in*).
- (5) In addition to the above, you are required to submit **Five Passport size photographs** (*Taken within last one month*).

Note: *Candidates in possession of certificates in languages other than Hindi & English should bring a translated version in English duly attested by a Gazetted Officer.*

- (6) Please note that merely being called for Document Verification does not confer any right for appointment to the post.
- (7) The final selection of the candidates will be subject to the verification of identity, all original certificates & to the satisfaction of all criteria prescribed for the post, as applicable.
- (8) Selected candidates will be subjected to the Medical fitness in the medical standards as applicable to the post of GDCE-ICF/JE/Mechanical & Electrical.
- (9) The final list of successful candidates to be recommended to the Railway Administration will be limited to the vacancies notified (with the communal break-up) only.
- (10) In the event of empanelment, the candidates are likely to be posted to the department indicated in the notification. No representation will be entertained in this regard.
- (11) **You must attend the Document Verification on the date, time and the Venue mentioned. No request for change of Venue, Time and Date of Document Verification will be entertained. If you fail to attend the Document Verification, your candidature will be cancelled without any further notice.**

Failure to produce original certificate in support of Date of Birth, Educational Qualifications, Community certificate in proper format, Relieving Letter etc., on the day of Document Verification, will result in forfeiture of your candidature without any further notice. No additional time will be given for production of certificates under any circumstances.

The decision of Railway Recruitment Cell, Chennai, in all matters relating to recruitment will be final and binding on the candidates.

www.rrcmass.in Ph: 044-28213185

Railway Recruitment Cell, 3rd floor, No.5, Dr.P.V. Cherian Crescent Road, Egmore, Chennai – 600 008.
